

Certified Medical Assistant – Medical Center at St. Barnabas in Gibsonsia, PA.

Part Time Opportunity is Available – approximately 3-7 days per month
Hours would be limited to weekdays Monday to Friday 8:30-5:00 and just in general medicine.

Walk-In Open Interviews Available Monday – Friday: 9:00a.m. – 4:00p.m., Human Resources
Dept. 5827 Meridian Road Gibsonsia, PA.

Position Description:

Collect vital signs and patient history, collect specimens and perform basic laboratory tests, draw and collect blood samples and prepare specimens for laboratory analysis, administer injections and vaccinations as directed by physician, urine drug screen collection (non DOT) and EKGs.

Assist medical providers with procedures and routine wound care. Maintain CPR certification.

Administrative duties include front desk support, answering telephones, scheduling appointments, ordering supplies, updating/maintaining medical records, obtaining referrals and prior authorizations.

High school diploma or equivalent is required.

Successful completion of Medical Assistant program.

Must have basic computer skills and knowledge of medical terminology, examination, diagnostic and treatment room responsibilities.

Excellent written and verbal communication skills.

Perform other duties as assigned by supervisor.

Ability to interact with team members, other staff and residents.

Drug free work environment. Must pass drug screen and police background check.

Follow the rhythm of a successful career at St. Barnabas, join our caring and compassionate teams today. We offer competitive wages, health care benefits, pension and retirement plans, employee discounts and more.

One of the area's leading retirement community, providing exceptional senior living for over 35 years. St. Barnabas is committed to providing exceptional employment opportunities in an atmosphere that is team oriented.

Apply online at <https://stbarnabashealthsystem.com/about-us/employment/application/>